

# Transit Benefit Election Form



I elect to receive an **RTA Prepaid MasterCard** each month in the following denomination:

Flat Amount
<input type="checkbox"/> \$50.00
<input type="checkbox"/> \$70.00
<input type="checkbox"/> \$100.00

Metra Pass	
<input type="checkbox"/> \$116.00	<input type="checkbox"/> \$210.25
<input type="checkbox"/> \$123.25	<input type="checkbox"/> \$224.75
<input type="checkbox"/> \$159.50	<input type="checkbox"/> \$239.25
<input type="checkbox"/> \$181.25	<input type="checkbox"/> \$261.00
<input type="checkbox"/> \$195.75	<input type="checkbox"/> \$275.50

Metra with CTA Link Up Pass	
<input type="checkbox"/> \$171.00	<input type="checkbox"/> \$265.25
<input type="checkbox"/> \$178.25	<input type="checkbox"/> \$279.75
<input type="checkbox"/> \$214.50	<input type="checkbox"/> \$294.25
<input type="checkbox"/> \$236.25	
<input type="checkbox"/> \$250.75	



**Information needed for new RTA Prepaid MasterCard accounts:**

Home Address: \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

Home Phone Number: \_\_\_\_\_

Birthdate: \_\_\_\_\_



I wish to load my **Ventra** account each month in the following denomination:

- \$30
- \$45
- \$60
- \$80
- \$105 (30 day pass)

My Ventra Transit ID number (12 digits) is:

\_\_\_\_\_

*(only needed for new enrollments). This is NOT THE SAME AS YOUR VENTRA CARD NUMBER. Login to Ventra online to find your transit ID number. Your Transit ID will begin with the numbers 11.*



I wish to load my **Pace Vanpool** account each month in the following denomination:

- \$112       \$133
- \$115       \$136
- \$122       \$137
- \$123       \$138
- \$125       \$156

My Pace Vanpool account number  
 (4-5 digits) is: \_\_\_\_\_  
 (Required)

This form must be received by the 5<sup>th</sup> of the month in order to take effect in the current month. All forms received after the 5<sup>th</sup> will take effect the following month.

I authorize a monthly deduction from my paycheck in the amount indicated above. I understand that:

- All amounts up to \$270 will be deducted on a pre-tax basis and any amount over \$270 will be deducted post-tax.
- I will not be permitted to exchange or return transit benefits or receive a refund at any time
- Carrying a positive balance in my RTA Prepaid MasterCard or Vanpool account is not advised and done at my own risk

\_\_\_\_\_  
 Print Name

\_\_\_\_\_  
 Moody Campus ID #

\_\_\_\_\_  
 Employee Signature

\_\_\_\_\_  
 Date

**Office Use Only**

First/Last Payroll Deduction: \_\_\_\_\_ First/Last Transit Month: \_\_\_\_\_  
 Entered HCM: \_\_\_\_\_ Entered Ventra/RTA: \_\_\_\_\_

# Transit Benefit Suspend/Cancel Form

## Suspend

I elect to **suspend** my Transit Benefit:

- RTA Prepaid MasterCard
- Ventra
- Pace Vanpool

I do NOT wish to receive a deposit to my RTA Prepaid MasterCard, Ventra, or Pace Vanpool account at the end of the month(s) of \_\_\_\_\_. I will submit a new election form when I wish to resume this.

## Cancel

I elect to **drop** from the following Transit Benefit:

- RTA Prepaid MasterCard
- Ventra
- Pace Vanpool

The LAST deposit I wish to receive to my RTA Prepaid MasterCard, Ventra, or Pace Vanpool account is at the end of the month of \_\_\_\_\_.

This form must be received by the 5<sup>th</sup> of the month in order to take effect in the current month. All forms received after the 5<sup>th</sup> will take effect the following month.

I authorize a monthly deduction from my paycheck in the amount indicated above. I understand that:

- All amounts up to \$270 will be deducted on a pre-tax basis and any amount over \$270 will be deducted post-tax.
- I will not be permitted to exchange or return transit benefits or receive a refund at any time
- Carrying a positive balance in my RTA Prepaid MasterCard or Vanpool account is not advised and done at my own risk

\_\_\_\_\_  
Print Name

\_\_\_\_\_  
Moody Campus ID #

\_\_\_\_\_  
Employee Signature

\_\_\_\_\_  
Date

**Office Use Only**

First/Last Payroll Deduction: \_\_\_\_\_ First/Last Transit Month: \_\_\_\_\_

Entered HCM: \_\_\_\_\_ Entered Ventra/RTA: \_\_\_\_\_