

403(b) Online Enrollment / Rejection Steps

Step 1: Enroll



1

Visit the website <https://www.aigrs.com/home> and click on ENROLL

Step 2: Access Code



2

Enter Access Code:
09248003

Step 3: Personal Information

Health Savings Number [Hide](#)

First Name

Last Name

Date of Birth

FIND PLAN

We found this plan

Once you begin, enrollment doesn't take long.

THE MOODY BIBLE INSTITUTE OF CHICAGO
Tax Sheltered 403(b)
[View plan details](#)

BACK **CONTINUE**

All about you

Let's get acquainted - here are the basics.

Gender*
 Male Female Prefer not to answer

Marital Status*
 ▼

Annual Income*

Residential Address (Line 1)*

Address (Line 2)

Address (Line 3)

City*

State* ▼ Zip Code*

Phone or Mobile Number*

Email*

See Paper Plan
Get your plan documents and enrollment form

BACK **CONTINUE**

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Enter the requested personal information on the next page and click FIND PLAN. Click CONTINUE on next page and enter additional personal information. Click CONTINUE.

Step 4: Contribution, Investments & Beneficiaries

The first screenshot shows the 'Choose your pre-tax contribution' screen. It features a large '0%' display and a '\$0.00 per pay period' input field. A 'CONTINUE' button is highlighted with an orange arrow.

The second screenshot shows the 'Choose your post-tax contribution' screen, which is identical in layout to the pre-tax screen, with a 'CONTINUE' button highlighted by an orange arrow.

The third screenshot shows the 'Choose your investment path' screen. It has a 'Do it myself' icon and a 'I GET HELP' button highlighted by an orange arrow.

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This will take you through an “Enrollment” to set up your account. Continue to choose the percentage or dollar amount you want to save towards pre-tax and/or post tax plan(s). For those of you that are paid bi-weekly, if you select a dollar amount please keep in mind the amount you enter is the **monthly** amount- not the amount per pay period.

To Enroll: Under *Portfolio Allocation*, choose the investments and set up your beneficiary for the plan(s). If you would like advice from a financial advisor contact one of our advisors (listed on the retirement plan highlights).

To Reject: If you are wanting to reject select zero (0) for the Pre/Post-tax contribution and hit continue. Under *Portfolio Allocation*, select auto-allocation based on MBI selection and set up your beneficiary. **note: entering this information is a system formality. \$0 will be deducted from your paycheck.*

Select “Set to Employer’s selected investment(s)” and press continue.

The 'Portfolio Allocation' screen shows a slider set to 100% 'Clear All'. Below the slider is a table of investment options:


| Investment Vehicle | Allocation Percentage |
|--------------------|-----------------------|
| FUND EQUITY | 0% |
| LARGE CAP | 0% |
| SMALL OR MID CAP | 0% |
| INTERNATIONAL | 0% |
| BOND | 100% |

The 'Primary Beneficiaries' screen contains a form with fields for: Beneficiary name, First name, Last name, Address, and Percentage. A 'CONTINUE' button is highlighted with an orange arrow.

Step 5 Review

Contribution Investments Beneficiaries **Review** Security Profile

Please review our Terms of Use

 Print

I acknowledge that WALIC Financial Advisors has provided me with a copy of its [Client Relationship Summary](#).

LEGAL NOTICE

The following Terms and Conditions govern use of AIG Retirement Services' website to access account(s) online. AIG Retirement Services, "Us" or "Our" refers to AIG Retirement Services. "You" or "your" means an Authorized User of our website. "Employer" means Your employer that sponsors the retirement plan(s) in which you are enrolling online.

Only Our Clients or their authorized representatives (collectively "Authorized Users") may register and/or use our website to access an AIG Retirement Services account online. Such online access allows You to view Your account details and may enable You to request certain plan-level financial and non-financial transactions online. An AIG Retirement Services Client includes (i) a plan participant or such participant's beneficiary or alternate payee in an Employer sponsored retirement plan for which AIG Retirement Services is a service provider or (ii) an individual who owns or inherits an individual retirement account or non-qualified annuity issued by Us. Unauthorized individuals attempting to access a secure section of AIG Retirement Services online may be subject to prosecution.

By clicking the "I Agree" button below You:

- represent and warrant that You are an Authorized User; have access to a computer with an internet connection that meets the following minimum hardware/software requirements:
 - Operating System: Windows 7, OSX 10.3, iOS 9.0, Lollipop 5.0
 - Browser Application: Internet Explorer 10, Firefox 43.4.0es1, Safari 8.1.2 (only supported on Mac OS and iOS), Chrome 53.0.2781
 - Acrobat Adobe 12.0
- and can receive emails at the email address You provided to us as part of the online registration;

calling Our Client Care Center at 1-800-448-2542 (for hearing and speech impaired access, dial 1-800-248-2542 TDD). Customer Service Representatives are available Monday through Friday, from 7:00 a.m. to 6:00 p.m. (CT).

Securities and investment advisory services offered through WALIC Financial Advisors, Inc. (WFA), member FINRA, SIPC and an SEC-registered investment adviser.

Annuities are issued by The Variable Annuity Life Insurance Company (VALIC), Houston, TX. Variable annuities are distributed by its affiliate, AIG Capital Services, Inc. (ACS), member FINRA.

AIG Retirement Services represents AIG member companies - The Variable Annuity Life Insurance Company (VALIC) and its subsidiaries, WALIC Financial Advisors, Inc. (WFA) and WALIC Retirement Services Company (WRSCO). All are members of American International Group, Inc. (AIG).


I have CAREFULLY read this Consent and accept it voluntarily and with full knowledge and understanding of its terms and conditions.

I acknowledge that I have received and/or read the prospectus(es) of the investment option(s) selected and that prospectus(es), disclosure documents and fund fact sheets have been made available to me on this website. I acknowledge that it is my responsibility to read the prospectus(es) of any investment option selected and agree to the terms therein. I understand that the value of amounts allocated to the investment options will vary depending upon the experience of the investment option selected, which may result in either a gain or loss.

I acknowledge that no representative of AIG Retirement Services, including, but not limited to, WALIC Financial Professionals, has provided me with advice, recommendations or suggestions as to any specific investment options.

I understand and consent to the [Salary Reduction Agreement](#).

By checking you agree and consent to all of the items above

 SAVE & EXIT

Step 6

Done! High fives all around.



Sign in to set up goals and hit the ground running. Let's do this.

[SIGN IN](#)

- 6 And you're done! You can choose to sign in using your newly registered account to check your savings, view education content, get a FutureFIT[®] calculation and more!