403(b) Online Enrollment / Rejection Steps

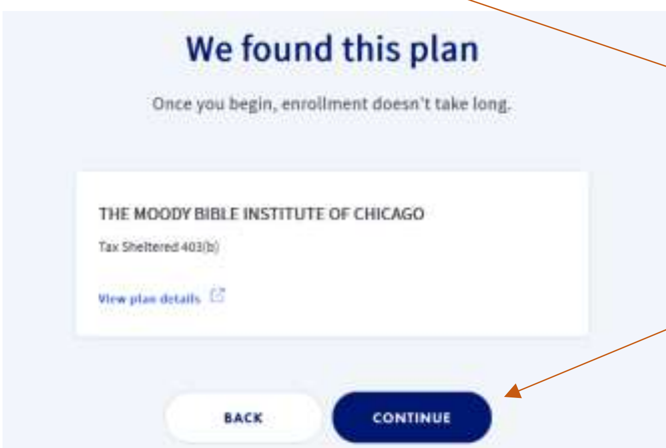
Step 1: Enroll

1 Visit the website
https://www.aigrs.com/home
and click on ENROLL

Step 2: Access Code

2 Enter Access Code:
09248003

Step 3: Personal Information



3

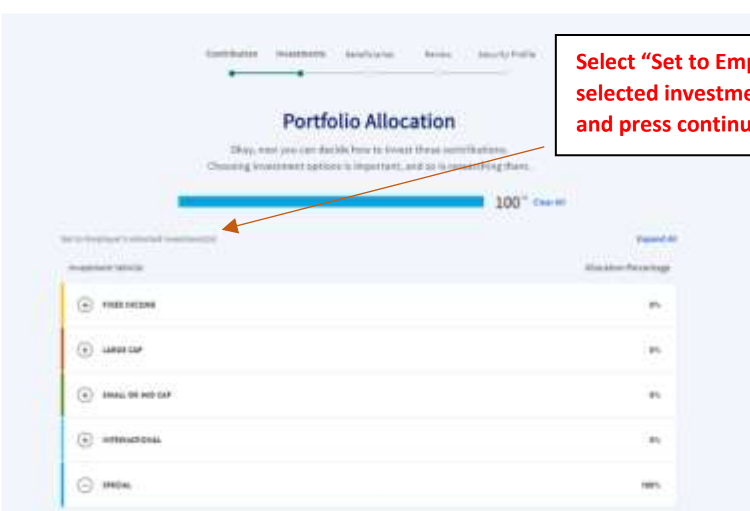
Enter the requested personal information on the next page and click FIND PLAN. Click CONTINUE on next page and enter additional personal information. Click CONTINUE.

Step 4: Contribution, Investments & Beneficiaries

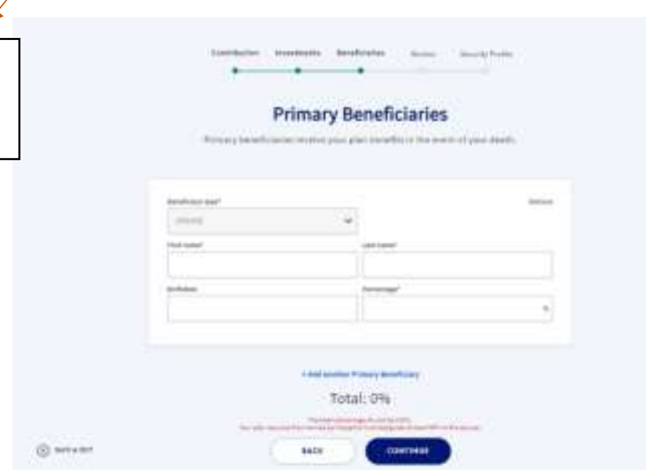
This will take you through an "Enrollment" to set up your account. Continue to choose the percentage or dollar amount you want to save towards pre-tax and/or post tax plan(s). For those of you that are paid bi-weekly, if you select a dollar amount please keep in mind the amount you enter is the <u>**monthly**</u> amount- not the amount per pay period.

To Enroll: Under *Portfolio Allocation*, choose the investments and set up your beneficiary for the plan(s). If you would like advice from a financial advisor contact one of our advisors (listed on the retirement plan highlights).

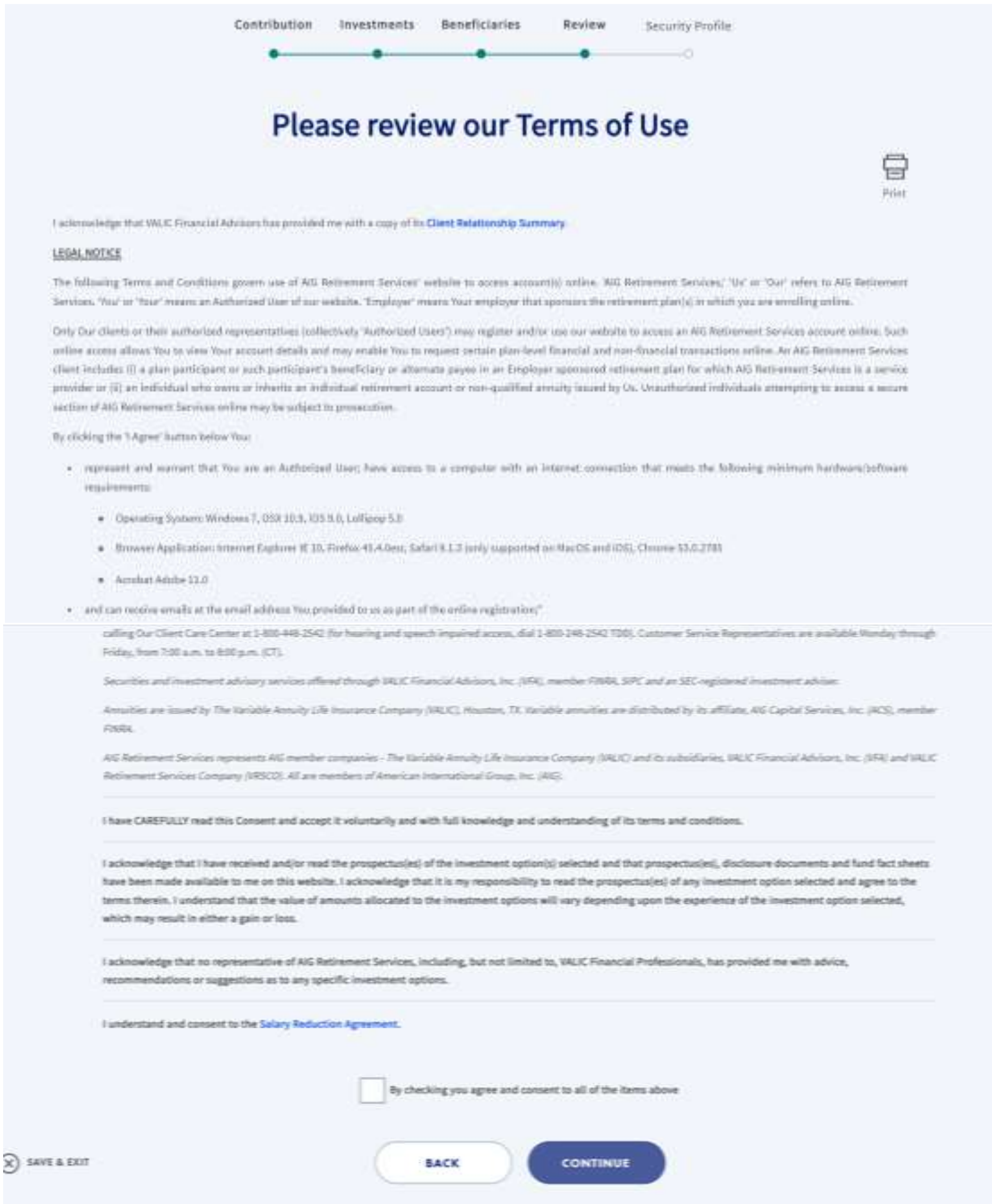
To Reject: If you are wanting to reject select zero (0) for the Pre/Post-tax contribution and hit continue. Under *Portfolio Allocation*, select auto-allocation based on MBI selection and set up your beneficiary. **note: entering this information is a system formality. $0 will be deducted from your paycheck.*



Select "Set to Employer's selected investment(s)" and press continue.



Step 5 Review



Step 6

Done! High fives all around.

Sign in to set up goals and hit the ground running. Let's do this.

SIGN IN

6 And you're done! You can choose to sign in using your newly registered account to check your savings, view education content, get a FutureFIT® calculation and more!